

# Adjutant General's Department

3/5/2012

## YOUR DIRECT LINK TO State Vacancies

POST &/or  
Distribute

- Postings have a direct link to the On-line Kansas job site where the job description and application information is provided.
- **APPLICATIONS MUST BE RECEIVED BY THE CLOSING DATE FOR CONSIDERATION.**
- All positions require a security check.
- Wages listed on the website are the minimum starting wages & do not reflect present employee promotion or transfer pay rates.

<i>Open to:</i> 1-Present State employees of TAG Dept                      2-All State employees'                      3-Public					
<u>Location</u>	<u>*Open</u>	<u>Position</u>	<u>Title</u>	<u>Department</u>	<u>Closing Date</u>
Salina	1,2,3	Unclassified Part-time 999 hours	<b>NEW Utility Worker</b> <a href="https://www.da.ks.gov/ps/pub/reginfo.asp?id=171016">https://www.da.ks.gov/ps/pub/reginfo.asp?id=171016</a>	DOFE- Salina	March 18, 2012
Topeka	1,2,3	Unclassified Full-time	<b>Environmental Scientist</b> <a href="https://www.da.ks.gov/ps/pub/reginfo.asp?id=170972">https://www.da.ks.gov/ps/pub/reginfo.asp?id=170972</a>	DOFE	March 18, 2012
Topeka	1,2,3	Unclassified Full-time	<b>Applications Developer I – GIS</b> <a href="https://www.da.ks.gov/ps/pub/reginfo.asp?id=170947">https://www.da.ks.gov/ps/pub/reginfo.asp?id=170947</a>	KDEM	Until Filled

To view online announcements directly from the electronic document, press control and click on the blue web link provided, or cut and paste the link into your browser's address bar. Complete position descriptions are available for all jobs from SHRO. You may also visit [www.jobs.ks.gov](http://www.jobs.ks.gov) and search by vacancy number for positions open to categories 1,2,3.

### **NEW Utility Worker** **Director of Facilities Engineering - Salina, KS**

**Requisition # 171016 – Open until March 18, 2012** – Part-time, unclassified with NO benefits, state position, \$11.21 per hour. This position works no more than 999 hour per year. Standard hours to work are scheduled Monday thru Friday between 7:00 a.m. and 3:00 p.m.

**Job Description:** The position is being hired to perform lawn and ground care during the summer season. Employee will perform mowing and trimming and some outside building and ground maintenance. Employee will also perform minor engine and equipment maintenance and repair. Standard hours to work are scheduled Monday thru Friday between 7:00 a.m. and 3:00 p.m.

**Minimum and Preferred Qualifications:** Prefer skill in the use of tools and machinery and equipment commonly used in lawn and grounds care. Prefer skill in maintenance and repairing building systems; knowledge of work hazards and necessary safety precautions. Employee must be able to lift/move objects weighing 100 lbs.

**PLEASE NOTE:** Must have a valid driver's license and the ability to obtain and maintain a Department of Defense Security Clearance.

**How to Apply:** The application process has 4 STEPS.

**STEP 1:** Register by completing the online Personal Data Form at <http://da.ks.gov/ps/aaa/recruitment/jobsteps.htm>

(Skip this step if you already have an Applicant ID number.)

**STEP 2:** Complete the official State of Kansas application form at <http://da.ks.gov/ps/aaa/recruitment/intro.htm>

**STEP 3:** Submit your online application to The Adjutant Generals Department. You may also submit a paper copy of your State of Kansas Employment Summary to: The Adjutant Generals Department, State Human Resource Office, 2800 SW Topeka Blvd, Topeka, KS 66611-1220 or submit a State of Kansas Employment Application to A.J. Baxa, Salina CFMO PW, Bldg 350, 1901 Summers, Salina, KS. 67401 (785) 822-3284.

**STEP 4:** Submit additional documents such as cover letters, resumes, transcripts, and/or certifications by e-mailing them to [janice.l.harper@us.army.mil](mailto:janice.l.harper@us.army.mil). Include your name and job requisition number on all correspondence when submitting documents. Contact Janice Harper (785) 274-1386 or Stephanie Burdett (785) 274-1460 for additional information. Your application will be considered incomplete and you may be found ineligible if you fail to submit the required documentation by the closing date of the vacancy announcement. Please reference Job Posting #171016. The Adjutant General's Department is an Equal Opportunity Employer.

**To Apply:** Register your Personal Data and Apply online at [www.jobs.ks.gov](http://www.jobs.ks.gov) **OR** contact  
SHR, Adjutant General's Dept., 2722 SW Topeka Blvd, Topeka, KS 66611.  
**Stephanie Burdett: 785-274-1460    Marti Stadler: 274-1392    Jo Boswell: 274-1391**

**NOTE:** On-line application and listing of other State Vacancies are available on the Internet, [www.jobs.ks.gov](http://www.jobs.ks.gov)

## Environmental Scientist Director of Facilities Engineering - Environmental, Topeka, KS

**Requisition # 170972 – Open until March 18, 2012** – Full time, unclassified with benefits, state position, \$23.31 per hour. Standard 40 hour work week scheduled Monday thru Friday between 7:00 a.m. and 5:00 p.m.

**Job Description:** Environmental Scientist - Hazardous Waste Manager: Responsible for advising on Hazardous Waste Management issues, including hazardous waste minimization, transportation, and RCRA training for the Kansas Army National Guard (KSARNG). Provides technical assistance and information to KSARNG personnel on solid and hazardous waste management procedures. Researches and recommends hazardous waste minimization strategies. Reviews and maintains appropriate laws, regulations and guidance in specialty areas. Coordinates with Department of Defense agencies, Kansas Department of Health and Environment, DOT and other State agencies as well as with State and Local emergency planning committees, contractors and consultants on hazardous materials/waste activities. Researches and provides recommendations on the testing and disposal of materials that do, or may possibly, contain hazardous waste, and coordinates the proper disposal when necessary.

**Minimum and Preferred Qualifications:** Requires at least 24 college credit hours in physical, biological or environmental science (or closely related field); at least two year of experience in working in the environmental field, preferably in hazardous waste management.

**PLEASE NOTE:** Must have a valid driver's license and the ability to obtain and maintain a Department of Defense Security Clearance.

**How to Apply:** The application process has 4 STEPS.

**STEP 1:** Register by completing the online Personal Data Form at <http://da.ks.gov/ps/aaa/recruitment/jobsteps.htm>

(Skip this step if you already have an Applicant ID number.)

**STEP 2:** Complete the official State of Kansas application form at <http://da.ks.gov/ps/aaa/recruitment/intro.htm>

**STEP 3:** Submit your online application to The Adjutant Generals Department. You may also submit a paper copy of your State of Kansas Employment Summary to: The Adjutant Generals Department, State Human Resource Office, 2800 SW Topeka Blvd, Topeka, KS 66611-1220.

**STEP 4:** Submit additional documents such as cover letters, resumes, transcripts, and/or certifications by e-mailing them to [janice.l.harper@us.army.mil](mailto:janice.l.harper@us.army.mil). Include your name and job requisition number on all correspondence when submitting documents. Contact Janice Harper (785) 274-1386 or Stephanie Burdett (785) 274-1460 for additional information. Your application will be considered incomplete and you may be found ineligible if you fail to submit the required documentation by the closing date of the vacancy announcement. Please reference Job Posting #170972. The Adjutant General's Department is an Equal Opportunity Employer.

## Applications Developer I - GIS Kansas Division of Emergency Management, Topeka, KS

**Requisition # 170947 – Open until Filled** – Full time, unclassified temporary with benefits, state position, \$21.13 per hour. Standard 40 hour work week scheduled Monday thru Friday between 7:00 a.m. and 5:00 p.m. This position is open until filled but please get your applications submitted as soon as possible.

**Job Description:** This position functions as a GIS analyst for the department supporting a variety of entities including emergency management, homeland security and the National Guard. Primary duties include army national guard GIS support for training and land management, manage deployable GIS resources (i.e. GPS units, GPS cameras, response vehicle), general GIS data management and creation, assist in GIS documentation and training materials development, support the state emergency operations center with GIS during activations, assist local GIS personnel with emergency management and homeland security issues, serve as the state level point of contact for disaster modeling (i.e. HAZUS).

**Minimum and Preferred Qualifications:** Requires a minimum of an associated degree in geography or computer science or 24 academic hours in computer science, geography, cartography and or related science and math. The agency desires the applicant to have Certificates of ESRI Authorized ArcGIS Training.

**PLEASE NOTE:** Must have a valid driver's license and the ability to obtain and maintain a Department of Defense Security Clearance.

**How to Apply:** The application process has 4 STEPS.

**STEP 1:** Register by completing the online Personal Data Form at <http://da.ks.gov/ps/aaa/recruitment/jobsteps.htm>

(Skip this step if you already have an Applicant ID number.)

**STEP 2:** Complete the official State of Kansas application form at <http://da.ks.gov/ps/aaa/recruitment/intro.htm>

**STEP 3:** Submit your online application to The Adjutant Generals Department. You may also submit a paper copy of your State of Kansas Employment Summary to: The Adjutant Generals Department, State Human Resource Office, 2800 SW Topeka Blvd, Topeka, KS 66611-1220.

**STEP 4:** Submit additional documents such as cover letters, resumes, transcripts, and/or certifications by e-mailing them to [janice.l.harper@us.army.mil](mailto:janice.l.harper@us.army.mil). Include your name and job requisition number on all correspondence when submitting documents. Contact Janice Harper (785) 274-1386 or Stephanie Burdett (785) 274-1460 for additional information. Your application will be considered incomplete and you may be found ineligible if you fail to submit the required documentation by the closing date of the vacancy announcement. Please reference Job Posting #170947. The Adjutant General's Department is an Equal Opportunity Employer.

++SHR, Adjutant General's Dept., 2800 SW Topeka Blvd, Topeka, KS 66611, (785) 274-1391 or 1392.

**To Apply:** Register your Personal Data and Apply online at <http://da.state.ks.us/ps> OR  
Submit a completed State of KS Employment Summary & Personal Data Form to the Contact indicated.

**NOTE:** Listing of other State Vacancies are available on the Internet, <http://da.state.ks.us/ps>.